

## **IAP2 ONE-DAY PUBLIC PARTICIPATION TRAINING: INTERNATIONAL CERTIFICATE PROGRAMME**

The International Association for Public Participation (IAP2) Southern African is pleased to announce the presentation of a one-day international certificate training course in Public Participation.

### **ONE-DAY COURSE**

This one-day course will provide participants with an excellent introduction to and overview of the effective foundations in participation and how to best integrate public participation into processes for decision-making such as EIAs and other assessments. The course examines costs and benefits of and discusses when, why and how to involve the public, and emphasises the importance of both the decision being made and the promise to the public about their involvement in a process. IAP2's *Public Participation for Decision Makers* materials will be used.

At the conclusion of this course, participants will have learned:

- methods for ensuring effective and well-planned and resourced participation
- principles of good practice
- when and why to have the public participate in decisions – how to build in early stakeholder involvement
- how to communicate well with stakeholders, including communication of risk
- techniques for sharing information, collecting and compiling information and bringing people together – when and why to use different technique formats, and insights into a few select techniques.

### **TRAINER**

The training will be delivered by Tisha Greyling, one of the most experienced trainers in P2 globally. A photo journey of her experience accompanies this announcement. The training is hands-on, interactive, and fun, whilst learning and participating in group work. The course takes trainees from theory to practice and back, with ample examples and photos from real case studies, and real case studies used during group work.

### **DATE AND TIME**

Wednesday 31 October 2018, register from 08:00, training from 08:30 to 17:00 with lunch and tea breaks

### **VENUE**

Aurecon offices ground floor, Lynwood Bridge Office Park, 4 Daventry Street, Lynnwood, Pretoria

### **FEES AND DISCOUNTS**

**Includes comprehensive workbook, web references for important other IAP2 materials, morning and afternoon teas, lunch, license fee to IAP2 and international attendance certificates.**

### **REGISTRATION FORM**

Please complete in BLOCK CAPITALS and return this form by 15 October 2018 email to [greylingtisha@gmail.com](mailto:greylingtisha@gmail.com)

<b>SURNAME:</b>		<b>FIRST NAME</b>	
<b>COMPANY/ORGANISATION:</b>			
<b>POSTAL ADDRESS:</b>			
			<b>CODE:</b>
<b>TELEPHONE:</b>		<b>FAX:</b>	
<b>MOBILE:</b>		<b>EMAIL:</b>	
<b>ANY DIETARY REQUIREMENTS?</b>			

### YOUR FEES IN ZAR, TO BE PAID BY 15 OCTOBER 2018

Banking details:  
IAP2SA, Standard Bank, Branch Code 012645. Account number 300069650  
Your surname as reference

ONE-DAY FOUNDATIONS TRAINING	FEES	DISCOUNTED FEES	REASON FOR DISCOUNT
IAP2 public participation training	R 3 000,00		
VAT (15%)	450,00		
<b>Subtotal</b>	<b>R3 450,00</b>		
<b>Become a member of IAP2 SA, annual fee</b>	<b>R400,00</b>		
<b>Student fee</b>	R150,00		
<b>YOUR TOTAL</b>			<b>R</b>

#### Discounts

- 5% if you are a member of IAP2 SA
- 5% if three or more people from the same organisation attend
- Cumulative discounts not applicable

### TERMS AND CONDITIONS

- Registration will not be processed or confirmed until proof of payment is received
- Minimum class size is 12. If fewer registrations received, fees will be refunded.
- No certificates can be issued if more than 2 hours of one day per module is not attended.
- Cancellations: If paid and cancelled by 15 October 2018, 50% refund. If cancelled after 15 October, no refund.

### CONTACT DETAILS

IAP2 SA Chairperson: Erika du Plessis, [Erika.duPlessis@aurecongroup.com](mailto:Erika.duPlessis@aurecongroup.com), 066 302 4141